



## **Event Order Form (Fillable)**

### **Ordering Smoothline Stage Notes**

Thank you for choosing Smoothline Stage Notes. For your convenience we have streamlined our system so you only need to complete our main legal agreement the first time you use Smoothline notes. For each event (including your first) you will need to complete a short Event Order Form (**this form**) containing the event-specific information.

1. **Perpetual Agreement:**

The perpetual agreement is a legal document that needs to be completed by ALL entrants, drivers and co-drivers who use Smoothline notes. This covers their use of Smoothline notes in all events thereafter unless and until the terms of this Perpetual Agreement are amended.

With each crew member required to complete the agreement, crews competing together may (but need not necessarily) complete the same copy.

2. **Event Order Form (this form):**

The event order form is a short document that needs to be completed for each event.

It requires each crew member's details but only 1 signature.

This fillable version may be completed electronically (on your computer) before **printing, signing and returning** by email or fax.

3. **Notes Variant:**

All first time Smoothline users are encouraged to use Medallion notes in either 1-10 (Recommended) or 1-6 for at least one event as these are the most similar to other notes available on the market. Around 70% of our customers use only Medallion Notes. If you are a first time user and believe you should use another level, please contact Smoothline on 0402 256 395 before submitting an order.

4. **Single Event License Fee:**

Smoothline Stage Notes are provided on a **single event basis**. The license fee for using Smoothline Stage Notes is specific to each level of notes and each event and is payable through [www.smoothline.com.au/shop](http://www.smoothline.com.au/shop). Payment of this fee provides users the right to use Smoothline notes for one event only.

If we can help you in any way please contact us.

Regards,  
Steve Glenney and Bernie Webb  
Smoothline Stage Notes  
m: 0402 256 395  
e: [notes@smoothline.com.au](mailto:notes@smoothline.com.au)  
f: 02 6287 5896  
p: PO Box 345, Civic Square ACT 2608

### **Smoothline Stage Notes Event Order (Nomination) Form - Fillable**

Smoothline is a division of Race Innovations Pty. Ltd. | ABN: 146-728-127

m: 0402 256 395 | e: [notes@smoothline.com.au](mailto:notes@smoothline.com.au) | f: (02) 6287 5896 | p: PO Box 345, Civic Square ACT 2608

**SCHEDULE B**

**SMOOTHLINE STAGE NOTES NOMINATION**

1. Title of Event or Events to which Nomination relates (“the Nominated Event(s)”) and date you intend to depart for recce (used to determine appropriate delivery method):

|  |  |
|--|--|
|  | <b>Departing:</b><br><b>Departing:</b><br><b>Departing:</b><br><b>Departing:</b> |
|--|--|

2. Names and Details for each of Entrant, Driver and Co-driver in the Nominated Event

|   | Entrant                                      | Driver<br><input type="checkbox"/> Same as Entrant | Co-Driver<br><input type="checkbox"/> Same as Entrant |
|---|--|--|---|
| <b>First Name</b>   |  |  |   |
| <b>Surname</b>  |  |  |   |
| <b>DOB</b>  |  |  |   |
| <b>Mobile Number</b>  |  |  |   |
| <b>Email Address</b>  |  |  |   |
| <b>** Please enter addresses carefully to prevent delays in filling your order. Thank you. **</b> |  |  |   |
| <b>Residential Address</b>  | Street:                                      | Street:  | Street:   |
|   | Suburb:                                      | Suburb:  | Suburb:   |
|   | State:      Post:                            | State:      Post:                                  | State:      Post:                                     |
| <b>Postal Address</b>   | <input type="checkbox"/> As Above<br>Street: | <input type="checkbox"/> As Above<br>Street:       | <input type="checkbox"/> As Above<br>Street:          |
|   | Suburb:                                      | Suburb:  | Suburb:   |
|   | State:      Post:                            | State:      Post:                                  | State:      Post:                                     |
|   |  |  |   |
| <b>Post Stage Notes to:</b>   |  |  |   |

**3. Competition Vehicle to be used in the Nominated Event:**

| Make | Model | Competition Number (if known) |
|------|-------|-------------------------------|
|      |       |                               |

**4. Stage Note Variant:**

**5. Book Size:**

**6. Licence Fee:**

The Licence Fee is specific to each event and Stage Notes variant. Refer to [www.smoothline.com.au/shop](http://www.smoothline.com.au/shop) to determine fee payable.

**7. Payment of Licence Fee**

The Licence Fee is payable by credit card or electronic funds when ordering to expedite delivery. Transfer no later than 7 days prior to the Event to which the Licence Fee relates.

Direct transfer details and credit card facilities are available at [www.smoothline.com.au/shop](http://www.smoothline.com.au/shop).

To create a printable tax invoice select "Direct Bank Transfer" at the bottom of the Checkout screen.

**8. Supply of Stage Notes**

Supply will occur once preparation of the Stage Notes has been completed and all required documents and payment have been received by Race Innovations.

| Covenantor 1 |           |
|--------------|-----------|
|              |           |
| Name         | Signature |

| Covenantor 2 (Optional) |           |
|-------------------------|-----------|
|                         |           |
| Name                    | Signature |

**Complete each time form is used**

**IMPORTANT NOTES:**

1. Stage Notes for the Nominated Event will not be supplied by Race Innovations unless and until each of the Entrant (if not the Driver or Co-driver), the Driver and Co-driver named in this Nomination has first signed and returned a "Smoothline Perpetual Stage Notes Licence Agreement".
2. By signing this Nomination each Covenantor agrees to be bound by the "Smoothline Perpetual Stage Notes Licence Agreement" earlier executed by them and acknowledges that the terms of that Agreement apply without restriction to the supply by Race Innovations of the Stage Notes for the Nominated Event.

| This form must be printed and signed before submitting                                |
|---|
| <b><u>PLEASE SUBMIT THIS COMPLETED NOMINATION BY:</u></b>                             |
| Scan & Email to: <a href="mailto:notes@smoothline.com.au">notes@smoothline.com.au</a> |
| <b><u>OR</u></b>  |
| Fax to: (02) 6287 5896  |

## Pre-Lodgement Checklist (Event Order Form)

Please note that the Event Order Form (this form) requires **all details of Driver, Co-Driver and Entrant** however **only one signature is required**.

Before lodging your completed Event Order Form, please ensure the following is correct:

Each of the Entrant, Driver and Co-driver have completed and submitted a Perpetual Agreement.

And....

The full (and correct) event name, including year, is at point 1, along with Recce Departure date.

ALL Entrant, Driver, Co-Driver and vehicle details are complete at points 2 & 3.

Your desired Stage Note variant has been selected at point 4.

Your desired Book Size has been selected at point 5.

The correct licence fee has been paid.  
(through [www.smoothline.com.au/shop](http://www.smoothline.com.au/shop))

**Note:**

This fillable Event Order Form may be completed, **saved and used for ordering Smoothline notes in the future**. Event-specific fields are marked with red.

**This form must be printed and signed before submitting**

**PLEASE SUBMIT THIS COMPLETED NOMINATION**

**BY: Scan & Email to: [notes@smoothline.com.au](mailto:notes@smoothline.com.au)**